

Office of the Registrar
2013-2014 REGISTRATION INSTRUCTIONS
for New Students

**New student registration is scheduled on Thursday, August 29
from 9:00 a.m. until 4:00 p.m.**

Welcome to Reed College!

When you check in for Orientation you will receive the 2013 Orientation Schedule with your adviser assignment and appointment time on the personalized label and a hard copy the 2013-2014 Revised Schedule of Classes. Your adviser assignment and appointment time will also be sent to you by email.

Students must be cleared by the business office in order to register for classes.

If you are not cleared it means that your tuition and fees have not been paid in full. Students who are not cleared by the business office will find a **registration status confirmation card** in their campus mailbox by Tuesday, August 27. To gain clearance from the business office, go to the cashier's window, Eliot Hall room 308, on/or before Thursday, August 29 to make your payment.

Be sure to complete any outstanding business with the **financial aid office** in Eliot Hall, room 203.

Now, To Complete Registration...

1. Meet with your academic adviser at your appointed time to get your registration personal identification number (PIN) and decide on your classes for the fall and spring semesters.

View the most up-to-date version of the web-based, searchable 2013-2014 Schedule of Classes at
https://solar.reed.edu/class_schedule/

2. Record your course selections on the registration schedule planner before you log on to register for classes. Be sure to include labs, conferences and lectures for courses with multiple sections (e.g. sciences, humanities).
4. Log on to the web-based registration system, SOLAR, from the computers in IRC 1 and 2 in the Educational Technology Center (ETC) or from your personal computer.

The SOLAR url is: solar.reed.edu

Note: **The computers in IRC 1 and 2 in the ETC have been reserved for new student registration on Thursday, August 29th. We recommend you register in the ETC where staff and students from the registrar's office will be available to assist you.**

5. The registration system will close at 4:00 p.m. on Thursday, August 29th. After registration closes, classes with multiple sections (e.g. HUM 110, first year science and language courses) will be balanced to distribute enrollments evenly.

**You may find that the conference or lab you originally registered for has changed.
Over the weekend, check your final schedule by checking IRIS at iris.reed.edu**